

Brentwood PTO Meeting Minutes

2022-05-12

Location: Brentwood Library

Board Members:

Tiffany James, president

Emiley Rios, vice president

Rhianna Helm, treasurer

Sam Brinly, Secretary

Attendees: Tiffany James, Andrea Staton, Laura Ketcham, Michell Sicilia, Jennifer Mikkelson, Rhiann Helm, Molly Owens, Kristina Wi

Meeting called to order at 6:30 pm

1. Meeting Minutes
 - Rhianna motioned, Jenn seconded, motion passed
2. Treasurers Report
 - Sam motioned, Kristina seconded, motion passed
3. Funds Requests
 - a. Alford – went \$23.63 over the \$400 grade level budget
 - Rhianna motioned to approve from discretionary, Sam seconded, motion passed
 - b. Speech Therapy – Paid \$782 out of pocket for curriculum, someone recommended asking if we could cover any. PTO doesn't have a budget item for specialists, but should consider adding for future years, \$1,500 to split between all specialists recommended.
 - Rhianna motioned to approve full \$782 from discretionary, Sam seconded, motion passed
4. Principal's Report
 - a. Parents are welcome to come in to have lunch with their kids, provided they are on the volunteer list and they respect that teachers' lunch/breaks are not open office hours.
 - b. We are welcome to use the shed outside the library for storing yard games if we purchase them, but space is limited.
5. Upcoming Events
 - a. Mod Pizza Thursday May 19 all day
 - b. Goodies w/Grownups, Friday May 20
 - Check with Kim on coffee, building has 4 percolators – plan on using 3. Molly & Tiffany to purchase needed supplies. Kristina to set up the photo wall if we have it Thursday night. Molly to set up the signs, etc Thursday night. Michelle to bring water cooler. Rain possibly in forecast, Rhianna & Sam to bring tents to cover food.
 - c. Pattison's May 26th
 - PTO will provide sponsorship tickets to the councilor and will send out message to teachers

to notify. This is a test run, we're not sure how many may use this. Tiffany to make up some coupons. Pattison's was fine with it and will just take it off of our cut. General opinion is this event is more about getting kids together than fundraising.

d. Spring Picnic June 3rd

Yard games, possibly grilled cheese truck & snow cone truck. We'll provide popcorn free. Families will be responsible for any purchases at the food truck. Considered cotton candy, but the vendor can only make 50/hour (\$275 for 2 hrs). Renting 2 machines (\$70/each for 4 hours) and starting early would work, but with the snow cone machine we think treats are covered. Rhianna to check Shriners to see if face painting may be available.

Need to purchase yard games. Kim requested \$1,500. We may have some donations, so assess first and then purchase. Sam motioned to approve up to \$1,000 for now and re-evaluate if needed. Jenn seconded, motion passed.

e. All Star Party – June 8th

Around 70 kids, will likely need to split up into 2+ groups scheduled around classes. Tiffany to meet with Andrea & Alicia to discuss schedule, then PTO to meet May 24th at 7pm at Tiffany's house.

f. Feed the seniors – June 9th

Mrs Johnson usually sets this up and we just cut a check. Expect 50-70 attendees.

6. Concerns for admin team

None brought up

7. Dash

a. Class parties

schedule with teachers in June after testing complete

b. Root Beer Floats will be done at the playground.

c. T-Shirts

Tiffany has sizes from missing kids and staff, sam will get sponsors from Emiley, update spreadsheet and send to Rhianna to order.

d. Donation for Roger sub

Building ended up shifting staff around after the arranged sub got canceled so no need to cover this year.

8. Student Store – May 27 & June 10

a. Mrs Pratt out for one of them, Michelle taking over for that one.

9. Elections

a. President – unfilled

b. Vice President – Kim Pitts

c. Treasurer – Jennifer Mikkelson

d. Secretary – Sam Brinly

e. All positions uncontested so motion to approve all by Sam, seconded by Rhianna, motion passed. Messaging to go out requesting volunteers to fill President. Rhianna will train Jenn on the June treasurer's report.

10. Bear Folders – Ordered – go us!

11. Next Meeting Jun 9 @ 6:30

12. Meeting adjourned 7:45pm