

Brentwood PTO Meeting Minutes

2022-02-03 6:30 PM

Location: Brentwood Library

Board Members:

Tiffany James, President

Emiley Rios, Vice President

Rhianna Helm, Treasurer

Sam Brinly, Secretary

Attendees: Rhianna Helm, Tiffany James, Kristina Wi, Laura Ketcham, Krista Brewer, Denise W, Kyle Glubrecht, Tanya Botta, Andrea Staton, Suzy Pratt, Jennifer Mikkelson, Molly Owens, Heather Warren

1. Meeting minutes
 - a. Rhianna motions, Suzy seconds, motion passes
2. Treasurers report
 - a. Kristina motions, Jenn seconds, motion passes
3. Funds requests
 - a. PBIS request received from Suzy. Since PBIS is already budgeted we don't need funds requests, just submit a reimbursement request up to the budgeted total (\$1,500). Suzy anticipates around \$1,000 for the remainder of the year.
 - b. Heather requested 2 spin bikes for the bear den. Would be used by the whole school, primarily by children using the bear den resources, but also considering having a periodic lottery to allow kids to check out the bear den. PTO volunteered to help staff this so the assigned teaching staff can be on-hand to assist any children that need the resources during that time.
4. District Followup from Andrea
 - a. District will not provide us with an email list. They recommend us doing a sign-up. Andrea recommends taking our case directly to the district.
 - b. Dash fine to hold the event outside, but all helpers on-site need to be approved on the volunteer list.
 - c. Need to confirm race day schedule with Alicia (one grade at a time, or grouped?)
 - d. Any inside activities we want to plan must have a written proposal submitted to the district Covid coordinating committee.
5. Book bingo
 - a. Scheduled for Mar 4
 - b. Tiffany to write up proposal to submit. Per Andrea we have a better chance if we don't serve food and if we can spread out.
 - c. Tiffany to check into reserving the cafeteria and checking on janitor needs
6. Chartering cub scouts

- a. Rhianna & Kim looked into it – historically we do charter, and they can use the building, but we don't have to do anything. Rhianna motions to continue this year, Kim seconds, motion passes
7. Outside sports programs
 - a. The vendor was going to discuss directly with the district, no further action at this time needed
8. Food/Family nights
 - a. Pattison's scheduled for the 24th, send out an email & text ahead
 - b. Looking at Selkirk & Twigs. Twigs does 10% cash or a higher % in gift cards that can be broken up however we want.
 - c. Shoot for one event late March
 - d. Maybe Menchies for an end of the year one
9. Dash 4 Cash
 - a. Discussion scheduled for Thursday, Feb 10 @ 6:30
 - b. Assembly May 6th
 - c. All assemblies need to be virtual
 - d. Andrea to check if we can get a student directory
 - e. Continued discussion on 3rd party provider (apex, etc). Not this year, but as an option if Dash becomes overwhelming for volunteers
 - f. Rhianna motions to approve up to \$2,500 to start buying prizes once the theme is selected, Kim seconds
10. Goodies w/grownups
 - a. Discussion on pros & cons of single goodies w/grownups vs mom/dad/grandparents
 - b. Trying to balance getting individual groups (mom, dad, grandparents) to actually show up instead of just 1 grownup attending all events with ensuring that kids that don't have a mom/dad/etc available (deceased, incarcerated, etc) are not excluded. One concern for pulling them all together is crowd control and getting everyone through before the bell. Even on the separate dedicated days, this has been difficult in the past.
 - c. Bloodshed avoided, but no final conclusion reached. For this year, one unified goodies with grownups due to the pandemic constraints. Re-evaluate next year.
 - d. Scheduled for May 20th outside to help manage crowds.
11. Issues reported with traffic and idiots in the mornings at drop-off
12. Reconciling un-cashed checks
 - a. We have many checks written 1+ year ago that the recipient has not cashed. Suzy motions to void out any checks over 2 years, Kim seconds, motion passes.
13. Conference week feeding the teachers
 - a. Scheduled for Mar 10, Rachel will be working on it
14. Next meeting Mar 3rd at 6:30
15. Meeting adjourned at 7:45