

Brentwood PTO Meeting Minutes

2021-12-02 6:30 PM

Location: Brentwood Elementary Library

Board Members:

Tiffany James, President

Emiley Rios, Vice President

Rhianna Helm, Treasurer

Sam Brinly, Secretary

Attendees: Tiffany James, Sam Brinly, Laura Ketcham, Leslie Lindeman, Andrea Staton, Rachel Raab, Rhianna Helm, Crystal Varozza, Jennifer Mikkelson, Kim Pitts

1. Meeting minutes from Nov meeting approved, Rachel Motioned, Laura 2nd
2. Treasurer's report approved, Rachel Motioned, Laura 2nd
 - a. No check received from Pattison's skate night, Rachel to follow up
3. Andrea discussed volunteer requirements and changes
 - a. All volunteers need to fill out documentation and get on the approved list, Andrea to resend the paperwork to all parents. They are working on putting together some sort of orientation program to go through confidentiality, covid, etc policies with volunteers.
 - b. Looking to start having volunteers come back in January.
 - c. Brentwood administrative staff is going to be taking over the volunteer management. Rather than teachers sending out requests for classroom volunteers, they will send a list of what they need volunteers for to the admin staff and the admin staff will handle signups and orientation.
4. Last day of the year (Dec 17th) & School Store
 - a. School wide celebration anticipated with popcorn and movies in each class.
 - b. PTO to provide popcorn
 - c. Laura K, Laura A, Michelle, Kim, & Jennifer will help (some are tentative)
 - d. Volunteers will set up popcorn early and then hang around to do the school store
5. Christmas Tree - Laura K & Jennifer will set up the tree on Dec 6th around 10:30, Andrea to have Ron bring the tree out for us.
6. Cookie Exchange - Only 3 out of 32 spots filled, Rachel will draft an email for the school to send out
7. Emails - PTO requested info on if we can get access to the mailing list, Andrea to look into it.
8. Food nights
 - a. Red Robin Dec 16th
 - b. Try for one more in January instead of a dance party
9. Next PTO Meeting – Jan 6
10. Active4Youth – Alicia approved having outside organizations come present to the PTO after hours.

11. Continued discussion on the need to get parents more involved & informed again
 - a. Crystal looking to help organize some sort of 5th grade -> 6th grad transition (tour of middle school, etc). Will reach out to Mrs. Mally.
 - b. In general parents getting anxious about not being able to visit and meet with the staff.
 - c. Would like to have notice sent out about what happened to sports (budget cut) and music programs.
12. Dash4Cash – Andrea to look into what our restrictions are, to be discussed again next month.
13. Meeting adjourned at 7:30