

Brentwood PTO Meeting Minutes

2021-10-07 6:30 PM

Location: Brentwood Library

Board Members:

Tiffany James, President
Emily Rios, Vice President
Rhianna Helm, Treasurer
Sam Brinly, Secretary

Attendees: Sam Brinly, Rachel Raab, Laura Ketcham, Lara Allen, Molly Owens, Jennifer Mikkleson, Tiffany Jameson, Rhianna Helm, Alicia Eckman, Kristina Wi

Meeting called to order 6:30 pm

1. Filling position of president

Kristina motions to elect Tiffany James as president, Rachel seconds, vote passes.

2. Approve Meeting Minutes

Kristina motions to approve september meeting minutes, Rheanna seconds, motion passes

3. Email List

Per Alicia, no news on granting PTO access to the school's mailing list. For now, PTO will continue sending messages to Brentwood administration to forward to parents.

4. Fundraising

Sam to fix link on website for Fred Meyer and forward a copy of all fundraisers (amazon, etc) to Alicia to send out.

5. Important Dates, Events & Chairs

- a. Pattisons Skate Night Oct 28th
- b. Dance Party - tentative
- c. Book Bingo - spring if allowed
- d. Dash 4 Cash - has to happen in some way, but will depend on state of district restrictions in spring
- e. Spring Carnival - expected to be possible
- f. Teacher cookie exchange
- g. Conference Dinner - Oct 14, Rachel to send out sign-up via facebook
- h. Morning events - Molly agreed to work on these with Kristina's guidance
- i. Book Fair - Virtual only, no involvement by PTO for fall, spring unknown, Laura K to chair
- j. Hospitality - Rachel to continue with Kristina added as co-chair
- k. Popcorn events - Laura L to continue to chair
- l. Volunteer Coordinator - Not previously a filled position but would be nice to have

- m. Bulletin Board - no volunteers
- n. Food Nights - Laura A & Jennifer to co-chair
- o. School Store - Laura A, Laura K, and Michelle Scicillia volunteered to work on this.

6. Credit Cards

Rachel motioned to add Tiffany to the credit card with the bank and keep all other current authorized users. Laura A seconds, motion passed.

7. Approve Sept Treasurer's Report

Kristina motions to approve, Laura K seconds, motion passed

8. Next Meeting scheduled for Nov 4th

9. Meeting closed at 7:30pm